



DOWNSWOOD PARISH COUNCIL

To all Members of the Council, Press and Public:

Members are hereby summoned and notice is given that a Full Council Meeting will be held at **8 pm** in the Downswood Community Centre on **Tuesday 4 March 2025** when the business detailed below is proposed to be transacted:

1. **APOLOGIES FOR ABSENCE:**
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the LGA 1972, the members present must decide whether the reason(s) for a Member's absence shall be accepted.
2. **NOTIFICATION OF INTENTION TO FILM/PHOTOGRAPH OR RECORD THE MEETING:**
3. **DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATIONS:**
4. **APPROVE & SIGN MINUTES: FINANCE COMMITTEE 20.11.2024 & FULL COUNCIL MEETINGS HELD ON 22 & 28 JANUARY 2025.**
5. **CONFIRM ELECTION/WELCOME COUNCILLOR ANNE FINCHAM/BY ELECTION UPDATE:**
6. **ADJOURNMENT FOR QUESTIONS FROM MEMBERS OF THE PUBLIC:** In accordance with Standing Orders 3f, the period of time designated for public participation at a meeting shall not exceed 10 minutes unless directed by the chairman of the meeting.
7. **REPORTS RECEIVED FROM:**
 - 7.1 County Councillor
 - 7.2 Borough Councillors
 - 7.3 Downswood Community Centre
8. **CRIME REPORT:**
9. **PLANNING: New Applications and Existing Applications Update.**
To consider and resolve the council's response to planning applications listed below and any additional applications advised by Maidstone Borough Council and are available on their website between the circulation of this agenda and the meeting to which it pertains.
10. **FINANCE:**
 - 10.1 Approve Statement of Account
 - 10.2 Consider Donation Request: St Nicholas Church
 - 10.3 Review of Risk Assessment & Asset Register
 - 10.4 Community Warden Service Update
 - 10.5 Consider SLCC Membership
 - 10.6 Other Matters to Report
11. **CHRISTMAS EVENT 30/11/25: Entertainment/Consider Proposal for Evening Event/Lighting:**

- 12 CONSIDER ADDITIONAL EVENTS FOR 2025: Family Fun Day/ Big Day Out - Spring Clean (Plant Giveaway) /D-Day 80th Anniversary (8 May) VJ Day (15 Aug)/ Garden Competition.
- 13 COMMUNITY DEFIBRILLATOR TRAINING UPDATE:
- 14 CONSIDER HIGHWAY IMPROVEMENT PLAN PROJECTS (Mallards Gateway):
- 15 CONSIDER COMMUNITY RESILIANCE PLAN:
- 16 CLERK'S REPORT: Receive reports & updates on previous actions.
- 17 REPORTS FROM MEETINGS/SEMINARS ATTENDED:
- 18 DEVOLUTION/COMMUNITY GOVERNANCE:
- 19 CORRESPONDENCE TO BE ADDRESSED:
- 20 DATE OF NEXT MEETING:
- 21 ITEMS FOR FUTURE AGENDAS:

Teresa Irving

TERESA IRVING - CLERK TO THE PARISH COUNCIL

Date of next meeting: Tuesday, 1 April 2025 at 8.00 pm