



## DOWNSWOOD PARISH COUNCIL

### To all Members of the Council, Press and Public:

Members are hereby summoned and notice is given that an extraordinary meeting of the Full Council will be held at **7.30 pm** on **Day 19th May 2026** at **St Nicholas Church** when the business detailed below is proposed to be transacted:

1. **APOLOGIES FOR ABSENCE:**  
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under Section 85(1) of the LGA 1972, the members present must decide whether the reason(s) for a Member's absence shall be accepted.
2. **NOTIFICATION OF INTENTION TO FILM/PHOTOGRAPH OR RECORD THE MEETING.**
3. **DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATIONS.**
4. **ADJOURNMENT FOR QUESTIONS FROM MEMBERS OF THE PUBLIC:** In accordance with Standing Orders 3f, the period of time designated for public participation at a meeting shall not exceed 10 minutes unless directed by the chairman of the meeting.
5. **External Audit – Annual Governance and Accountability Return (AGAR)**
  - i. The Parish Council to review the effectiveness of the system of internal control and resolve to approve the Annual Governance Statement 25/26
  - ii. The Parish Council to consider the Accounting Statements 25/26 and resolve to approve the Accounting Statement
  - iii. Notice of the period for the exercise of public rights to be set

*Emma Hull*

**Emma Hull - CLERK TO THE PARISH COUNCIL**  
**11th May 2026**